

MINUTES OF SWIMMING TARANAKI BOARD MEETING

Held 21st June 2018, 7.30PM, Online

PRESENT: Maree, Collins, Cynthia Zehnder, Rowan Williams, Chris Drummond, Murray How, Alison Gadsby, Tania Stockman (Administrator)

APOLOGIES: None

CONFLICTS OF INTEREST REGISTER: None

CONFIRMATION OF PREVIOUS MINUTES:

The minutes of 8th May 2018 meeting were read and accepted. Rowan/Murray CARRIED

MATTERS ARISING: None

STRATEGIC PLAN:

Both G1 Taranaki Awards and F6 Winter Championships are a work in progress. No immediate urgency on G1 as awards already completed for the year. Maree advised that Donna Bouzaid had offered to assist with reviewing our annual strategic plan which is greatly appreciated. Tania to discuss and work alongside with Donna to get a base model started for approval of the board then for club consultation.

Maree/Cynthia CARRIED

FINANCIAL REPORT:

Move that the financial report for May 2018 be taken as read as a true and correct record and the accounts from the financial report be approved for payment.

Tania/Cynthia CARRIED

RECORDER'S REPORT: -None

REGISTRAR'S REPORT: -None

TECHNICAL REPORT:

Held Sunday 10 June 2018, 9.30am, Meeting called to order by Robbie Low.

In Attendance: Robbie Low, Callum Metcalfe; Cath Tippett and Rowan Williams

Stratford Carnival

The committee noted that the Pool Facility temperature was noticeably cooler than normal for the Stratford Pool. The Meet started a little later than planned and given the high entry numbers went on a little longer than anticipated.

Taranaki Winters

Give the above, the Committee recommend that on the Friday night session of the Winter Championship, the gap between heats and finals be reduced to 30 minutes. The gap is normally provided to enable the paper work for the finals session to be processed and to ensure sufficient rest for competing swimmers.

- There are only two events which require processing from Heats to Finals during this event. Remaining events are all timed finals.
- The finals paperwork for the 100 IM can be run off during the time final of 200 Breaststroke
- The finals paperwork for the 50 Backstroke can be processed during the 800 Freestyle.
- The first two events of the finals session are the fastest heats of the 800 Freestyle which gives 20 minutes for outstanding paper work to be finalized.

Rowan to request Tania communicate with Wanganui and Rotorua swim teams to assist with officiating; and to remind Taranaki Clubs they are expected to provide 1 official for every four swimmers taking part in each session at the event and to provide the list to enable appointments to be made prior to the event.

Also that a reminder be provided to ensure that all Clubs have their officials with the qualification of IOT and above be registered for the 2018/2019 financial year.

Officials Database

Whilst Clubs did respond to the request for a list of current officials, these lists have not been updated in terms of those former officials which are no longer officiating. Request Clubs revisit their list and provide a current list of officials – removing/deleting those that are no longer involved or available to assist.

FINA Book

Officials are able to download relevant Bylaws and Rules from the FINA site, Swimming Taranaki should have a FINA book available for all regional championships. Committee requests Swim Taranaki purchase one FINA Book for reference purposes at regional championships

Tri-Series in Taranaki hosted by Aquaknights on the 15th December.

The Committee note that the Tri Series will be based in Stratford. Based on last Tri- Series the Committee seeks confirmation as to -

- Whether BOP will be bringing Touch Pads.
- On the assumption that they are, determine whether Stratford lanes are wide enough to accommodate Touch Pads; last time Hawera and Bell Block and Wanganui were the only pools that were able to install Touch Pads.
- Time table; dates and venues to be confirmed so officials can be organized at an early time given the Event is to be held during the working week and officials may need to arrange leave.

Lap Counters

Current lap counters are far from adequate. Committee recommends to the Board that a new set of counters be purchased for long distance events.

Swim Suit Ban for 12 & Unders

Letters from Otago and Hawkes Bay was discussed. The Technical Committee do not support the proposal to introduce a Policy limiting the wearing of Tech suits in under 12's/
Matters not taken into account in relation to a restriction, include (but not by way of limitation)

- Cultural sensitivity in dress. The restriction is imposed on the style of suit, not necessarily any limitation on the high performance fabric suits are made of; you can purchase a cheaper fabric version of the full body suits cheaper than a brief suit made of high performance fabrics.
- Any swimmer who cannot wear those suits at regional or club level, but can at a national meet wear that suit are being disadvantaged by going straight into a suit that has not been worn before.
- Agree on national body direction and agree to defer and discuss at a Zonal level.

Meeting closed at 11.30am

The board had a discussion about the supplied technical report. Maree confirmed that the Stratford pool is not using for the TRI Series. Rowan raised the events listed on the Swimming Taranaki Meet Events 2018-2019 may need to be reviewed to coincide with the calendar. A discussion was held regarding the Technical Suit Policy, all agreed that Taranaki will not proceed with adapting anything until/if the Aquaknights zone makes a decision to formally adapt the ruling.

Cath and Rowan are organising the technical officials for Winter Championships.

Rowan/Murray

CARRIED

RECORD OFFICER'S REPORT:

New records were accepted and ratified, refer to report dated 12 June 2018.

Murray/Rowan

CARRIED

TARANAKI EVENTS:

Winter Championships 20-22 July 2018

Rowan and Cath are organising technical officials however it was requested that operational people will required to assist with food, raffles and the extra jobs that may need to be done. Maree advised that we may need to look into extra seating dependant on entry numbers. Entries close 12 July. With the technical committee suggesting a reduced time in between heats and finals, it is recommended that we have experienced recorders on board. Tania to ensure we have a checklist for Winters.

Rowan/Cynthia

CARRIED

Taranaki Camps

Consent forms and parent help forms still coming in. Presently we have had the offer of help from Tonya Callebaut and Nicky MacDonald Wells. All agreed that Nicky would be camp manager and Tonya, kitchen manager. The board greatly appreciate the offer of help that we are receiving. Costs associated with the running of camps was reviewed and Tania to liaise with coaches and parent. Tania to find out if we have any assisting coaches this year as this determines final coaching costs. Health and Safety requirements to be supplied as part of camp handover from Tania. All board members agreed that we need to be police vetting our volunteers and will implement this for future camps in advance.

Swimming Taranaki Awards:

Following last weekend’s awards event, board members have received positive feedback about this year’s event which included the presentation, fantastically organised, short and to the point, awesome guest speaker (Paul Veric) and how lovely it was to have so many in attendance. We were questioned on the day as to why it was in Stratford again. It was discussed that it had been held previously in New Plymouth for four years. The board discussed how they felt Swimming Taranaki was a regional organisation and that they felt Stratford was the most central location to all swimmers. It was also noted that the War Memorial Hall was significantly cheaper to hire than some other locations look into elsewhere. Special thanks to Cynthia for sorting out the powerpoint presentation that had last minute issues!

Murray/Alison

CARRIED

NATIONAL EVENTS

NZ Opens

Funding has been successful for this event that we will pay directly for accommodation. Tania to arrange for a team manager bag. Tania advised that Stratford hadn’t completed their coach and manager form as requested, Maree confirmed attendance for this to allow for this form to be completed.

GENERAL BUSINESS

- Sport Taranaki Volunteer Cards ready for circulation, this was based on the technical officials list.
- Team Manager & Meet Manager Upgrades, discussed the importance of keeping our software up to date, Tania to proceed with updating and claim reimbursement if online payment is not available.
- Storage of archive’s – all Swimming Taranaki storage items are still being held at Tania’s mothers house, this was only meant to be a short term arrangement and has now been over six months, Tania advised that there could be a lot of stuff disposed of however some more ‘experienced’ eyes may be needed.
- AGM – Tania confirmed that AGM notice has been sent to all clubs, nothing yet received back in the way of nominations, notification has been given that there will be positions that will need to be filled on the board, Tania to resend reminders and include presidents of all clubs.
- SNZ Affiliation Fees, these have been increased and clubs advised.
- High School Membership in SNZ Database, Tania advised of the new membership available on the SNZ database in particular relating to Secondary Schools Championships.
- Zonal Championship Survey, results of the survey were circulated and discussed.
- Technical Suit Policy, discussion covered in technical report.

CLUB REPORTS - None received.

Meeting closed: 9.30pm

Next Meeting: TBC

Signed as a true and correct recordChairperson

.....Date

Action Points:

- TSB Bank charges and investing money from current account, action carried over from May (Maree)
- Policy F6 Winter Championship review (Maree & Cynthia)
- Policy G1 Taranaki Awards review (Rowan & Alison)
- Strategic Plan review (Tania to work with Donna B)
- Winter Championship checklist (Tania)
- Intermediate Camp Coaching/Parent Help/Health & Safety (Tania)
- NZ Open Accommodation to be paid, Team Manager & Coaches Form to complete and Team Manager Bag (Tania)
- Team Manager & Meet Manager Upgrades (Tania)
- AGM reminder to be sent to all clubs and presidents (Tania)